



## Center for Disability Services

Nemo Fish is receiving services through the Center for Disability Services (CDS) office on campus. This student is requesting accommodations for Spring quarter 2015.

Students are told to give you this letter during your office hour so you and the student can speak privately about the academic adjustments they are requesting. If the student tries to give this letter to you during class, please do not accept it at that time. Instead, ask the student to schedule a time during your office hours for you to meet privately and discuss their academic adjustment needs.

This letter describes the disability related academic adjustments that have been deemed appropriate for this student.

If the student will be taking exams in the Center for Disability Services testing center, the instructor must submit an Exam Accommodation form to the CDS office prior to the first exam (an Exam Accommodation form is attached to the Faculty Letters if the student has been approved for academic adjustments on exams).

This letter describes the disability related academic adjustments that have been deemed appropriate for this student. Please feel free to contact the CDS office if you have any question about these academic adjustments, or disability services in general.

The instructor's signature acknowledges receipt of the Faculty Letter and verifies that the instructor and student have met and made arrangements for the provision of the requested academic adjustments. Please sign on the designated line below and give to student to bring back to the CDS office.

Disability Services Signature: Bryan Ekhart Date: 3/13/15

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Class: \_\_\_\_\_

**Please return to the Center for Disability Services**

Student returns to CDS AFTER they have a conversation with you.